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INSTRUCTIONAL VIDEOS FOR THE KENTUCKY SKILLS U LESSON BANK

# VIDEO 1: WELCOME

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# Welcome Video

## Brief history and background of Lesson Bank

Thank you for choosing the Lesson Bank as a resource for you and your center. Before we begin the tour of the website, we would like to provide you with a brief history and background of the Lesson Bank. As a result of the Carl D. Perkins Leadership Grant funds, KY Skills U launched a pilot with 11 programs to explore the best approach to integrating the essential skills needed to get a job, keep a job, and advance in the workplace, with the academic skills needed for the GED and transition to college or training. The 18-month pilot generated many great ideas and several resources that are now required statewide. The first of which was the development of the KY Skills U Employability Standards, which now must be integrated into all instruction. The Employability Standards implementation guide provides suggested classroom strategies for instructors to teach, and students to learn and master these standards.

Kentucky was poised to meet the WIOA mandate of workforce preparation by providing students with on-going opportunities to learn, practice and develop confidence in workforce skills. This foundation would help to fill gaps in student's previous educational experiences and equip them to respond appropriately to interview questions (for example: tell me about a time when you resolved a conflict with a customer or co-worker, have you led a team to plan and execute a project) for which they may not have had specific (paid) work related examples. It also allowed students to recognize behaviors that are not conducive to workplace success, without the risk of losing a job, and experiencing an endless turnstile of low-wage jobs.

With expert coaching the instructors in the pilot became proficient at weaving these experiences into their instruction and wanted a way to share lesson plans with each other. That request led to the development of the first iteration of the lesson bank, using Google Drive. Though it worked, it was rather difficult to navigate and the password was often inadvertently changed. With the help of a Perkins grant KY Skills U decided to contract with a professional web developer to custom build a platform to meet our emerging needs. The Lesson Bank is the result of those efforts.

After the Lesson Bank as up and running and with the advent of WIOA KY Skills U decided to expand category options beyond GED content areas to include employability and career sectors. The Lesson Bank also implemented a shift from single event professional development to locally driven, long-term professional learning communities. To support local programs with this transition we opted to declare that all PLCs would focus on student persistence and retention, and therefore began populating the lesson bank with lessons that focused on setting and reaching goals, and overcoming barriers- a problem for all states.

# Welcome Video

## Lesson Bank Layout and Design



Currently, the Lesson Bank is home to 279 lessons ranging from all 5 NRS Levels (found in previous slide), and is continually growing. Lessons are submitted by Kentucky's own adult education instructors. Each lesson has undergone a rigorous vetting process and detailed feedback is given to each submission. Each lesson must score a 3 to be published.

All lessons are aligned to College and Career Readiness Standards and Kentucky Skills U Employability Standards (found in previous slide). Connections are also made to the top 5 career sectors in Kentucky, where appropriate.

We are very happy that you have chosen to use the Lesson Bank as a resource. Please join us for a series of videos that will assist you in effectively navigating the Lesson Bank and help to answer any questions you may have.

There is a series of 4 video tutorials. Video 1 welcomes the user to the Lesson Bank and covers the background and history, the layout and design, and familiarizing the user with the Home Page. Video 2 is a more in-depth look at how to create an account, the At-A-Glance Crosswalks and Lesson Lists, and how to search for a lesson by using the search box and by searching through a Category. Video 3 and 4 detail creating a lesson, template tools, teaching videos, and additional supporting resources.

# Welcome Video

## Lesson Bank Layout and Design

The Lesson Bank houses lessons from all Five NRS Levels



**NRS Level 1 Low Literacy**  
**0-1.9 CCRS Level A**



**NRS Level 2 Easy**  
**2.0-3.9 CCRS Level B**



**NRS Level 3 Moderate**  
**4.0-5.9 CCRS Level C**



**NRS Level 4 Difficult**  
**6.0-8.9 CCRS Level D**



**NRS Levels 5 and 6 Advanced**  
**9.0-12.9 CCRS Level E**

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# Welcome Video

## Lesson Bank Layout and Design

 <b>KENTUCKY SKILLS</b> <small>COURTESY • COLLEGE • CAREER</small>	<h1>EMPLOYABILITY STANDARDS</h1> <p>The employable adult should be able to:</p>
<b>E.1</b>	Effectively contribute to a team through cooperation, leadership, and giving and accepting critical feedback to work toward a common goal.
<b>E.2</b>	Utilize workplace tools and technologies to communicate effectively (e.g., memos/e-mails, basic computer programs, phone systems).
<b>E.3</b>	Model compliance of workplace policies and procedures.
<b>E.4</b>	Utilize and support workplace organizational structures (e.g., company departments, corporate goals, chain of command).
<b>E.5</b>	Utilize resources responsibly.
<b>E.6</b>	Identify and effectively use skills and materials needed for a particular task.
<b>E.7</b>	Accurately analyze information and respond appropriately.
<b>E.8</b>	Interact with others in a professional manner.
<b>E.9</b>	Analyze self-performance to better understand strengths and areas for improvement.
<b>E.10</b>	Seek out opportunities for advancement and improvement of personal skills and abilities.

# Welcome Video Home Page



**NEW!** [Welcome Kayla Crouch! - 6/3/19](#)

We would like to welcome Kayla Crouch, a new lesson author who has recently joined the Lesson Bank team. Kayla is a native of Bath County, where she resides with...

[Read more announcements](#)

## Welcome to the Kentucky Skills U Lesson Bank!



A Proud Partner of the American Job Center Network

The Kentucky Skills U Lesson Bank is a repository of standards-based units and lessons created by Kentucky Skills U instructors. Kentucky Skills U has developed a process for lesson acceptance which includes a template with specific guidance on what should be included in each section, and a rubric for scoring. All lessons and units have undergone a rigorous vetting process to ensure they are relevant and

appropriate to the adult learner. By requiring the use of the College and Career Readiness (CCR) Standards for Adult Education and the Kentucky Skills U Employability Standards these lessons and units expose students to the critical skills and knowledge expected and required for transition to colleges, technical training programs, and to get and keep a job. For more information about Kentucky Skills U, please click on the logo to the left.

Kentucky Skills U instructors and students featured in these photos



<a href="#">How to Use the Kentucky Skills U Lesson Bank</a>	<a href="#">Employability Career Clusters</a>
<a href="#">RLA Standards</a>	<a href="#">Math Standards</a>



## Welcome Video

- Home Page
- Creating An Account
- My Profile
- Favorites
- FAQ's
- Contact Us
- Log Out

The Home Page has a brief introduction to the Lesson Bank and contains looping pictures highlighting KY Skills U instructors and students.

To begin, we will start with the home page, here you will find in the right upper corner these tabs:

- Create an Account
- My Profile
- Favorites
- FAQ's
- Contact Us
- Log Out



# Welcome Video

- **Home Page**
- Creating An Account
- My Profile
- Favorites
- FAQ's
- Contact Us
- Log Out

The Home Page also has the following tabs (This is a general review for all tabs, more information will follow in later videos:

- Get-Started/At-A-Glance this is a great place to find indexed lists for available lessons
- The Search for Lessons tab allows users to enter in key words for a comprehensive search of all lessons
- Submit Lessons tab is currently only available to adult education instructors and contractors
- Access Supporting Resources here additional supporting documentation for CCR standards, employability standards, ELL standards, etc. are found here
- Search tool for searching a particular lesson



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[Read more announcements](#)



# Welcome Video

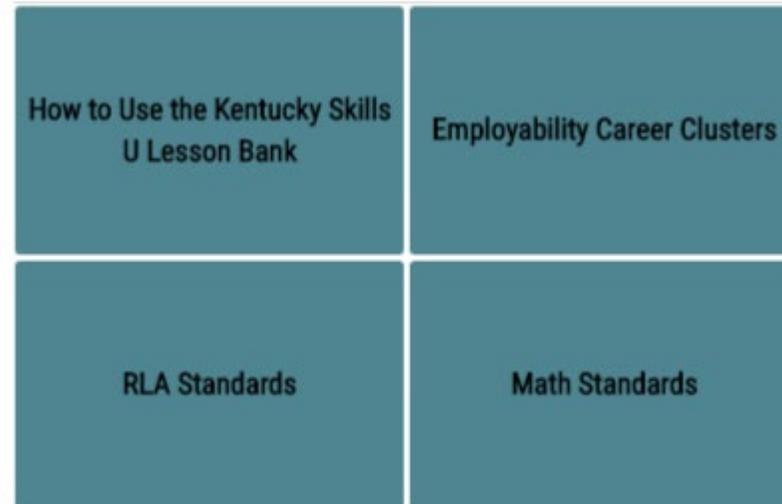
## Home Page Tiles

- How to Use the Kentucky Skills U Lesson Bank
- Employability Career Clusters
- RLA Standards
- Math Standards

Lesson Bank Icon

Kentucky Skills U Icon

At the bottom of the Home Page there are four tiles that provide additional information, supporting documents, directions, and resources for the using the Lesson Bank.



# Welcome Video

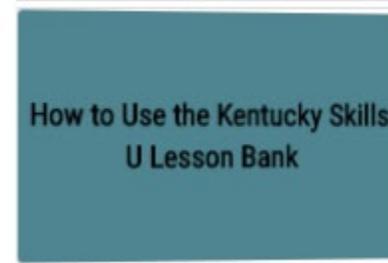
## Home Page Tiles

- **How to Use the Kentucky Skills U Lesson Bank**
- Employability Career Clusters
- RLA Standards
- Math Standards

Lesson Bank Icon

Kentucky Skills U Icon

In the How to Use section, instructions are provided to help adult educators navigate the lesson bank by using the search function OR using the navigation tiles for a given NRS Level.



How to Use the Kentucky Skills U Lesson Bank

Home / How to Use the Kentucky Skills U Lesson Bank

The Kentucky Skills U Lesson Bank is an open educational resource available to adult educators. This website allows you to review and download printable lesson plans created by and for adult educators. These lesson plans are aligned to the College and Career Readiness Standards (CCRS). You can select from lesson plans in the following subject areas: Reasoning through Language Arts (RLA), Mathematics, Science, Social Studies, English Language Acquisition (ELA), and Employability.

### Getting Started

To use the Kentucky Skills U Lesson Bank, please follow the steps outlined below:

1. Click on "Search for Lessons" in the main navigation bar and select the relevant content area (RLA, Math, etc.).
2. Choose "Lessons" to first select the correct strand, then choose the appropriate NRS level.
3. Click on the preferred lesson title to view a brief synopsis of the lesson.
4. Click on the lesson title to preview the lesson.
5. To view and download complete lessons you must create a user account. Instructions for creating an account are available by clicking on "Create an Account" in the top right corner of the screen.

# Welcome Video

## Home Page Tiles

- How to Use the Kentucky Skills U Lesson Bank
- **Employability Career Clusters**
- RLA Standards
- Math Standards

Lesson Bank Icon

Kentucky Skills U Icon

The Employability Career Clusters tab provides a link to the 16 Career Sectors. Adult education instructors can incorporate these career clusters in their instruction and curriculum. This will allow students to be introduced to workforce preparation and to help them achieve their educational and career goals. There is a link from this tile which provides a listing and description of the career clusters. You can click on the Career Cluster Pathways link and it will direct you to all of Career Clusters (found on next page).



There are 16 career clusters leading to various career pathways. Instructors can incorporate these clusters into curriculum design and instruction. Adult education services will include workforce preparation activities and training for specific occupations, this will allow students to achieve their educational and career goals. For a listing and description of these career clusters, please click on the link below.

[Career Cluster Pathways](#)



# Welcome Video

## Home Page Tiles

- How to Use the Kentucky Skills U Lesson Bank
- Employability Career Clusters
- RLA Standards
- Math Standards

Lesson Bank Icon

Kentucky Skills U Icon

**Career Clusters**  
PATHWAYS TO COLLEGE & CAREER READINESS

- Agriculture, Food & Natural Resources**
  - Agribusiness Systems
  - Animal Systems
  - Environmental Service Systems
  - Food Products & Processing Systems
  - Natural Resources Systems
  - Plant Systems
  - Power, Structural & Technical Systems
  - Architecture & Construction
- Architecture & Construction**
  - Construction
  - Design/Pre-Construction
  - Maintenance/Operations
- Arts, A/V Technology & Communications**
  - A/V Technology & Film
  - Journalism & Broadcasting
  - Performing Arts
  - Printing Technology
  - Telecommunications
  - Visual Arts
- Business Management & Administration**
  - Administrative Support
  - Business Information Management
  - General Management
  - Human Resources Management
  - Operations Management
- Education & Training**
  - Administration & Administrative Support
  - Professional Support Services
  - Teaching/Training
- Finance**
  - Accounting
  - Banking Services
  - Business Finance
  - Insurance
  - Securities & Investments
- Government & Public Administration**
  - Foreign Service
  - Governance
  - National Security
- Health Sciences**
  - Biotechnology Research & Development
  - Diagnostic Services
  - Health Informatics
  - Support Services
  - Therapeutic Services
- Hospitality & Tourism**
  - Lodging
  - Recreation, Amusements & Attractions
  - Restaurants & Food/Beverage Services
  - Travel & Tourism
- Human Services**
  - Consumer Services
  - Counseling & Mental Health Services
  - Early Childhood Development & Services
  - Family & Community Services
  - Personal Care Services
- Information Technology**
  - Information Support & Services
  - Network Systems
  - Programming & Software Development
  - Web & Digital Communications
- Law, Public Safety, Corrections & Security**
  - Correction Services
  - Emergency & Fire Management Services
  - Law Enforcement Services
  - Legal Services
  - Security & Protective Services
- Manufacturing**
  - Health, Safety & Environmental Assurance
  - Logistics & Inventory Control
  - Maintenance, Installation & Repair
  - Manufacturing Production Process Dev.
  - Production
  - Quality Assurance
- Marketing**
  - Marketing Communications
  - Marketing Management
  - Marketing Research
  - Merchandising
  - Professional Sales
- Science, Technology, Engineering & Mathematics**
  - Engineering & Technology
  - Science & Mathematics
- Transportation, Distribution & Logistics**
  - Facility & Mobile Equipment Maintenance
  - Health, Safety & Environmental Management
  - Logistics Planning & Management Services
  - Sales & Service
  - Transportation Operations
  - Transportation Systems/Infrastructure Planning, Management & Regulation
  - Warehousing & Distribution Center Operations

[www.careertech.org/Career-Clusters](http://www.careertech.org/Career-Clusters)

- Marketing**
  - Marketing Communications
  - Marketing Management
  - Marketing Research
  - Merchandising
  - Professional Sales
- Science, Technology, Engineering & Mathematics**
  - Engineering & Technology
  - Science & Mathematics
- Transportation, Distribution & Logistics**
  - Facility & Mobile Equipment Maintenance
  - Health, Safety & Environmental Management
  - Logistics Planning & Management Services
  - Sales & Service
  - Transportation Operations
  - Transportation Systems/Infrastructure Planning, Management & Regulation
  - Warehousing & Distribution Center Operations

# Welcome Video

## Home Page Tiles

- How to Use the Kentucky Skills U Lesson Bank
- Employability Career Clusters
- **RLA Standards**
- **Math Standards**

Lesson Bank Icon

Kentucky Skills U Icon

The RLA and Math Standards tiles contain a list of both RLA and Math Standards.

### RLA Standards

#### Standards

##### Reading

- RI – Reading Informational Text
- RL – Reading Literature
- RH – Reading Historical/Social Studies Text
- RST – Reading Scientific and Technical Text

##### Writing

- W – Writing
- WHST – Writing for History/Social Studies, Scientific and Technical Subjects

##### Speaking and Listening

- SL – Speaking and Listening

##### Language

- L – Language

##### Reading Foundational Skills

- RF – Reading Foundational Skills

### Math Standards

#### Standards

##### Number and Ratio: Understanding and Operations

- NBT – Number Base Ten
- NF – Numbers & Operations-Fractions
- NS – Number Systems
- RP – Ratio and Proportional Reasoning
- N.RN – The Real Number System
- N.Q – Quantity

##### Algebra and Functions

- OA – Operations and Algebraic Thinking
- EE – Expressions and Equations
- F – Functions
- A.SSE – Seeing Structure in Equations
- A.APR – Arithmetic with Polynomials and Rational Expressions
- A.CED – Creating Equations
- A.REI – Reasoning with Equations and Inequalities
- F.IF – Interpreting Functions
- F.BF – Building Functions
- F.LE – Linear, Quadratic and Exponential Models

##### Geometry

- G – Geometry
- MD – Measurement and Data
- G.CO – Congruence
- G.SRT – Similarity, Right Triangles, & Trigonometry
- G.GMD – Geometric Measurement & Dimension
- G.MG – Modeling with Geometry

##### Data, Probability, and Statistical Measurement

- MD – Measurement and Data (Only 1.MD.4,2.MD.10, 3.MD.8, 3.MD.4, 5.MD.2)
- SP – Statistics and Probability
- S.ID – Interpreting Data

# Welcome Video

## Home Page Tiles

- How to Use the Kentucky Skills U Lesson Bank
- Employability Career Clusters
- RLA Standards
- Math Standards

## Lesson Bank Icon

## Kentucky Skills U Icon

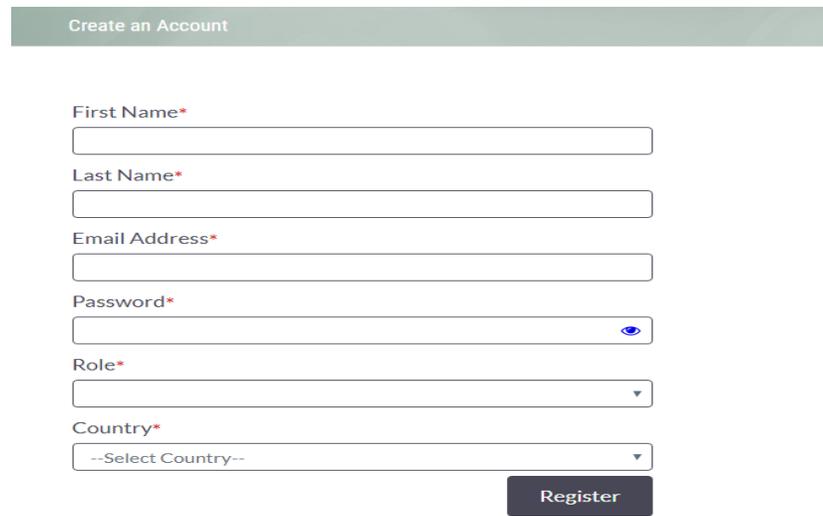
Please note when you click on the Lesson Bank Icon on any screen it will automatically re-direct to the Hope Page. In addition, by clicking on the KY Skills U icon on the homepage you will be re-directed to the KY Skills U home page.



## Welcome Video

- Home Page
- **Creating An Account**
- My Profile
- Favorites
- FAQ's
- Contact Us
- Log Out

“Create an Account” by clicking this tab you will have the opportunity to create an account for the Lesson Bank. Once you click on “Create an Account” you will be asked to enter your first name, last name, email address, password, role, and the county in which you work. Then you will click on the “Register” button. This will complete the steps in creating an account. Please note that the “eye” icon allows you to view or hide your password while entering.



The screenshot shows a registration form titled "Create an Account" with a dark green header. The form contains the following fields:

- First Name\***: A text input field.
- Last Name\***: A text input field.
- Email Address\***: A text input field.
- Password\***: A text input field with an eye icon on the right side to toggle visibility.
- Role\***: A dropdown menu.
- Country\***: A dropdown menu with the text "--Select Country--".

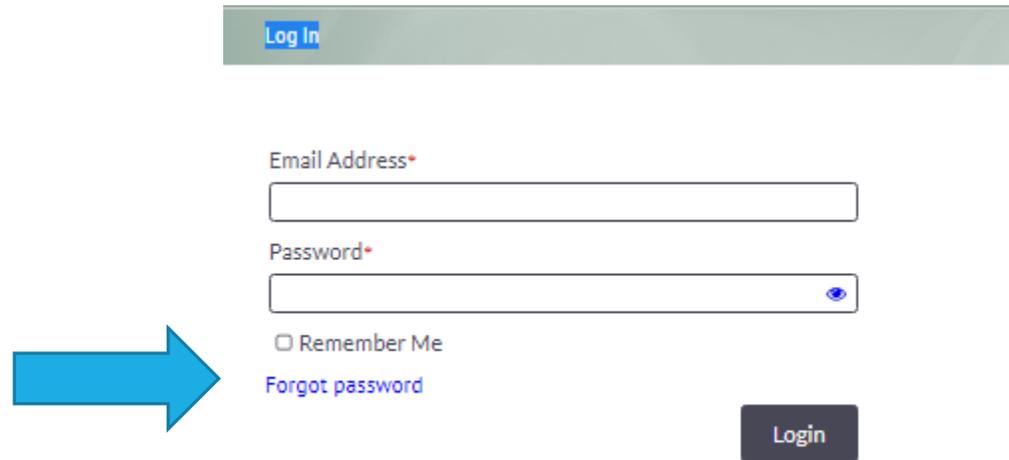
A dark blue "Register" button is located at the bottom right of the form.

## Welcome Video

- Home Page
- **Creating An Account**
- My Profile
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- FAQ's
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- Log Out

Once you have created an account you will log in and log out of the Lesson Bank. If you forget your password you can follow these easy steps to receive a new password.

From the Log In page click on “Forgot Password”.



The screenshot shows a login form with the following elements:

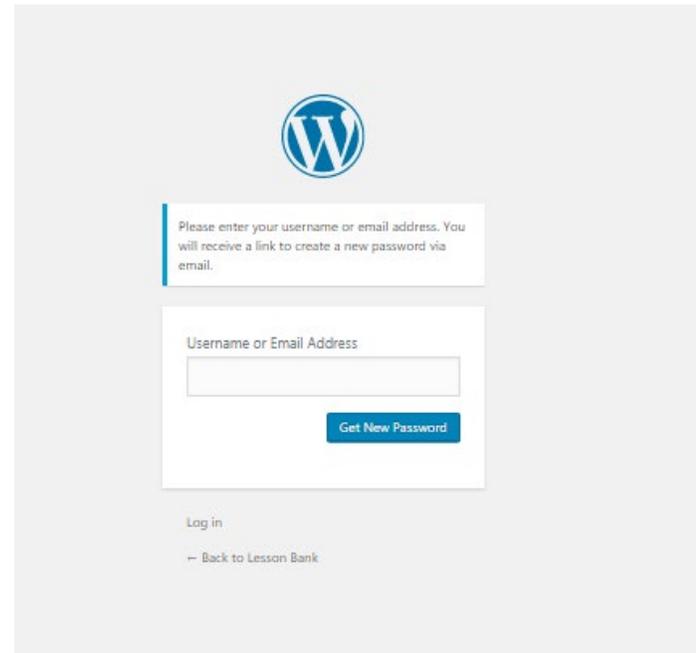
- A grey header bar with a blue [Log In](#) link.
- An  field labeled "Email Address\*".
- An  field labeled "Password\*" with a blue eye icon for toggling visibility.
- A checkbox labeled "Remember Me".
- A blue [Forgot password](#) link.
- A dark grey [Login](#) button.

A large blue arrow points from the left towards the "Forgot password" link.

You will be prompted to enter your username/email address again, then you will click on “Get New Password.” Once you enter that information you will receive a link to create a new password.

## Welcome Video

- Home Page
- **Creating An Account**
- My Profile
- Favorites
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- Contact Us
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The screenshot shows the WordPress 'Get New Password' form. At the top is the WordPress logo. Below it is a message box that says: "Please enter your username or email address. You will receive a link to create a new password via email." Underneath is a text input field labeled "Username or Email Address". Below the input field is a blue button labeled "Get New Password". At the bottom of the form, there are two links: "Log in" and "← Back to Lesson Bank".



Under the “My Profile” tab you will find your demographics once an account has been established

Profile Home / Profile

FIRST NAME  LAST NAME

ROLE

COUNTRY

STATE

PROGRAM COUNTY

## Welcome Video

- Home Page
- Creating An Account
- **My Profile**
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## Welcome Video

- Home Page
- Creating An Account
- My Profile
- **Favorites**
- FAQ's
- Contact Us
- Log Out

By clicking on the Favorites tab, all lessons that have been selected as “Favorite” will be held here- currently my favorites list is empty.



[KYAE Skills U Lesson Bank](#) > [Lessons](#) > [Favorites](#)

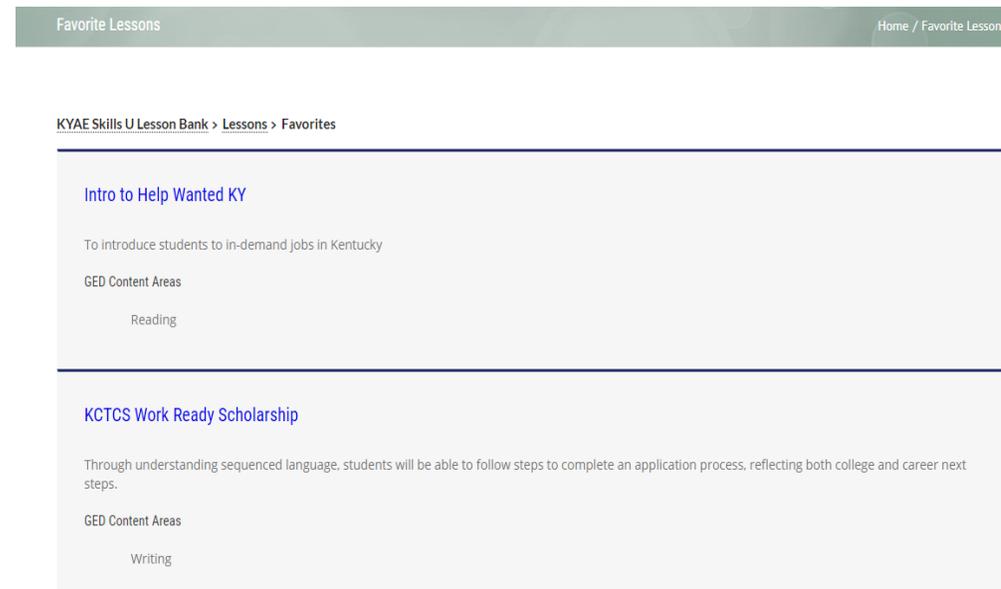
The list is empty for now.

# Welcome Video

- Home Page
- Creating An Account
- My Profile
- **Favorites**
- FAQ's
- Contact Us
- Log Out

To add a lesson to your favorites is very easy. Once you a favorite lesson you will simply click on the green heart  from the Lesson View page. You will find this page once you click on the title of the lesson. Once you have clicked on the green heart to add to your favorites. It will turn into a red heart  (you have the option of removing it from your favorites at any time, just by clicking on the heart again).

Now in my favorites there are lessons in there that I have chosen and have marked as “My Favorite”.



Favorite Lessons Home / Favorite Lessons

[KYAE Skills U Lesson Bank](#) > Lessons > Favorites

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[Intro to Help Wanted KY](#)

To introduce students to in-demand jobs in Kentucky

GED Content Areas

Reading

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[KCTCS Work Ready Scholarship](#)

Through understanding sequenced language, students will be able to follow steps to complete an application process, reflecting both college and career next steps.

GED Content Areas

Writing

FAQ's- Frequently asked questions and answers can be found under this tab. Currently, there are 3 questions under this tab, however, we are adding more FAQ's and if you have any please let us know and we will gladly add them to this section.



## Welcome Video

- Home Page
- Creating An Account
- My Profile
- Favorites
- **FAQ's**
- Contact Us
- Log Out

### How can I submit a lesson?

In order to submit a lesson, you must be Kentucky Adult Education (KYAE) Skills U local program staff or contracted personnel. To submit a lesson for review, click on the "Submit Lessons" tab on the homepage, and choose "Create and Submit a Lesson."

Choose either the Math or RLA template tool. Then follow the instructions given on each screen and submit the lesson for review. Steps may be accessed in any order using the menu found on the left side of every screen. If you are unable to complete the digital template all at once, your work may be saved and submitted at a later time using the "Save and Continue" feature.

### What happens after I submit a lesson?

Once your lesson is submitted, it will then be reviewed by content experts to ensure that they are relevant and appropriate to the adult learner. These lesson plan reviewers will score the lesson plan (on a 1 to 3 scale) and provide comments to the author.

Lesson plans will either be accepted for submission in the KYAE Skills U Lesson Bank, or the author will have the opportunity to revise and resubmit. In the latter instance, the creator of the lesson plan will have a detailed comment sheet provided by the reviewer to guide the revision process. Once this revision process is complete, the author will have the opportunity to re-submit their revised lesson plan.

### Will the Lesson Bank time out?

No, not in the usual sense that after 15 or 30 minutes of non-use a user would be automatically logged off, forcing the user to log in again.

The session will stay open until the user logs off. When a user logs in, that login is managed by storing a session cookie on the user's machine. This cookie has a limited lifetime of two weeks after logging in. When it expires, the user will have to log in again to continue.

We always welcome your comments and feedback and are ready to answer questions that you may have about the Lesson Bank. If you want to contact us, please click on the “Contact Us” tab and complete the form provided on this screen.

## Welcome Video

- Home Page
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- Log Out

Contact Us

Get in touch!

We welcome your comments and feedback. Please use the form below to contact us.

Agency

Your Name (required)

Your Email (required)

Your Phone (required)

Subject

Your Message

SEND

# Welcome Video

- **Announcements**

You will also be able to view a brief introduction of new announcements. To read more, click “Read more announcements” and this will re-direct to the Announcements page. Here all announcements that have been posted to the Lesson Bank and the date of which they were added are stored. Once you click on the highlighted title or “Read more announcements” you will be directed to the announcements page (previous page) then you can review any announcement or all announcements that are on the Lesson Bank.



**NEW!** Welcome Kayla Crouch! - 6/3/19

We would like to welcome Kayla Crouch, a new lesson author who has recently joined the Lesson Bank team. Kayla is a native of Bath County, where she resides with...



[Read more announcements](#)

### [Welcome Kayla Crouch!](#)

June 3rd, 2019

We would like to welcome Kayla Crouch, a new lesson author who has recently joined the Lesson Bank team. Kayla is a native of Bath County, where she resides with her husband and 1.5-year-old son. [...]

### [Web-developer Spotlight!](#)

May 2nd, 2019



We are excited to spotlight our web-developer, Jeff Moser. We are pleased to team up with Jeff to create and develop our high quality resource, the [...]

### [Hyperlinks Added to At-A-Glance Lists and GED® HII Crosswalks](#)

February 15th, 2019

Adult Education Academy at Morehead State University is pleased to announce that all lesson titles in the At-A-Glance Lesson Lists and Crosswalks to GED® High Impact Indicators for math and RLA are now hyperlinked for [...]

### [New Career Snapshots Lessons!](#)

January 10th, 2019

To help prepare our students for the workforce and career pathways, the Lesson Bank recently added several helpful Career Snapshots Lessons. Susie Roberts, one of many very talented lesson creators, notes that these lessons "are [...]"

### [Money Management/Financial Literacy...New Tab and New Lessons!](#)

October 1st, 2018

Check out our Money Management/Financial Literacy lessons!

Kentucky Skills U Lesson Bank newly added a lesson category dedicated to Money Management/Financial Literacy lessons. This category is to showcase several lessons contained in the bank that prepare [...]

### [KY Skills U Lesson Bank News and Reviews](#)

August 13th, 2018

Check out these wonderful and positive KY Skills U Lesson Bank reviews from local and national users.

- "I reviewed all of the resources and found two to be more useful than the other two. One [...]"

### [Lesson Bank Contributor Spotlight](#)

April 11th, 2018

Kentucky Adult Education Skills U Lesson Bank is proud to introduce you to two our regular Lesson Bank contributors; Beth Rudd and Susie Roberts. Beth and Susie create CCR Standards-based lesson plans that are relevant to adult [...]

### [Work Ready Scholarship Lesson Plan and Recipient Bio](#)

March 5th, 2018

Work Ready Scholarship Lesson Plan and Recipient Bio

# Welcome Video

## • Announcements

To log out simply scroll over to the “Log Out” tab and click. This will log you out of the lesson bank



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- **Log Out**

This concludes Video 1. Please begin Video 2 for “Getting Started” with the Lesson Bank.



# VIDEO 2: GETTING STARTED

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# Getting Started

- Lesson Bank Videos
  - Welcome
  - Getting Started
  - Creating and Submitting a Lesson
  - Supporting Resources
- At-A-Glance
- Creating an Account

## “Get Started” and “At-A-Glance”

This page offers the user a series of videos to help with easy navigation and additional information for the lesson bank.

Video 1 gives the user a historical background of the lesson Bank, the layout and design, FAQ’s, how to contact us, and information contained on the Lesson Bank’s home page.

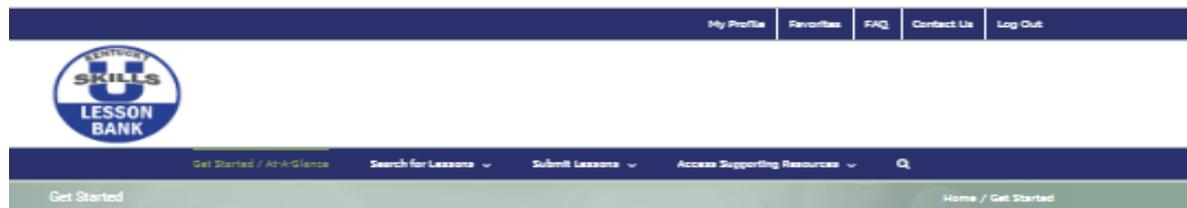
How to create an account in the Lesson Bank, At-A-Glance Crosswalk and At-A-Glance Lesson List features, and the different ways to search for a lesson are discussed in video 2.

Once you have created an account and have been introduced to the lesson bank, video 3 provides a more detailed guide of how to create a lesson, the tools and templates used in creating a lesson, and steps to getting the lesson published.

At the bottom of the page the user will find the At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators and At-A-Glance Lesson Lists. These crosswalks and lesson lists give instructors the ability to search quickly and provide a more accurate lesson choice to meet the needs of their students.

# Getting Started

## Get Started/At-A-Glance Page

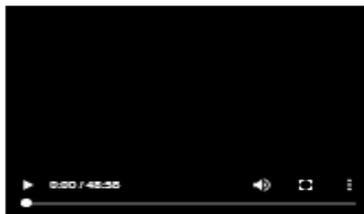


The Kentucky Skills U Lesson Bank is an open educational resource available to all adult educators in the state of Kentucky, as well as throughout the United States. The Lesson Bank provides quality lesson plans for instructional use.

To view available lessons, click on "Search for Lessons" in the navigation bar above and select the relevant content area (RLA, Math, etc.). Next, click "Lessons" to first select the correct strand and then the appropriate NRS level. A list of lessons available at that specific NRS level will appear. Click on the preferred lesson title to view a brief synopsis of the lesson.

To view and download complete lessons you must first create an account. Your account will also be your personal repository of lessons you have saved. Instructions for creating an account are below by clicking on "Create an Account".

In addition to the steps provided above, below is an archived webinar. This resource provides more in-depth information about the Lesson Bank and how to successfully add lessons to the bank.

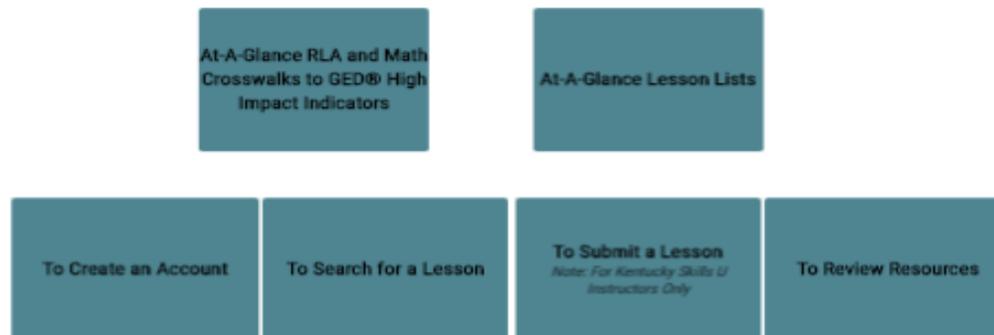


### Get Started with At-A-Glance Crosswalks and Lesson Lists

Click on the "At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators" tile to find master lesson crosswalks organized by math and RLA content areas. These crosswalks organize lessons by GED® High Impact Indicators, College and Career Readiness (CCR) Standards, and National Reporting Service (NRS) for Adult Education Levels.

Click on the "At-A-Glance Lesson Lists" tile to find master lesson lists organized by RLA, math, career exploration, career cluster, soft skills, and student retention/persistence. These lists organize lessons by lesson title, author, career cluster, and NRS Level/CCR Standard/Employability Standard.

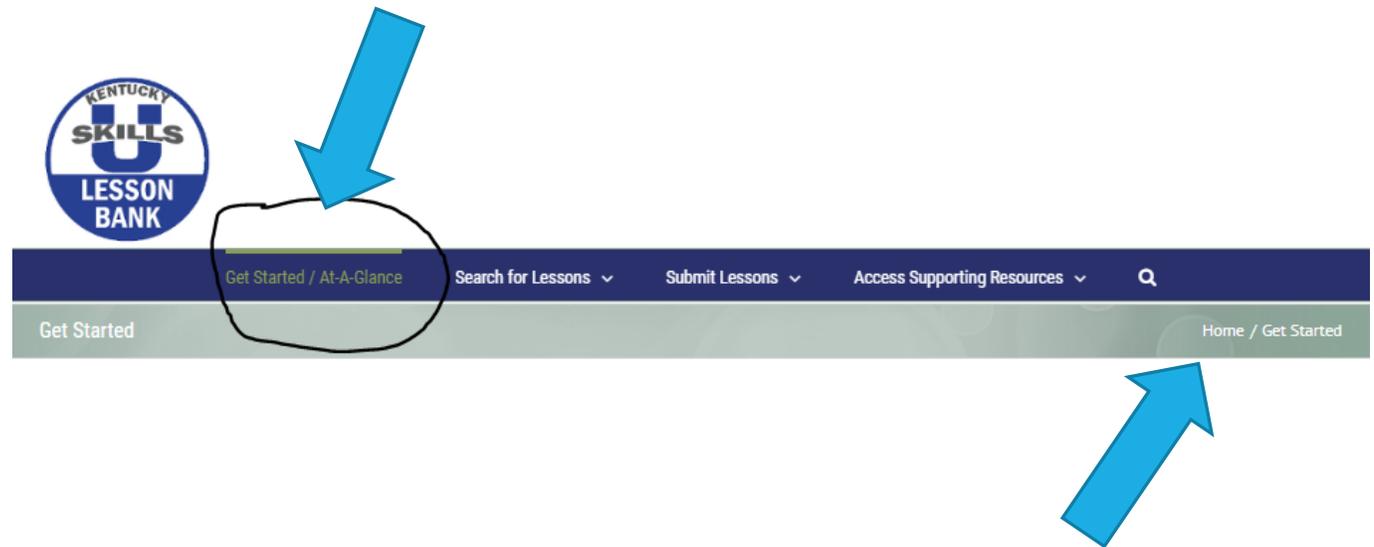
The crosswalks and lesson lists allow educators to speed lesson searches and improve accuracy of lesson choice to meet student needs.



# Getting Started

- **Get Started/At-A-Glance**
- At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators
- At-A-Glance Lesson Lists

By clicking at the top of “Get Started/At-A-Glance”, as shown below, you will be taken to the Get Started page. On this page you will find a series of video tutorials that will help you to navigate your way through the Lesson Bank. You can also go back to the home page by clicking “Home” in the gray section



# Getting Started

- [Get Started/At-A-Glance](#)
- [At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators](#)
- [At-A-Glance Lesson Lists](#)

In the middle of the page you will find the At-A-Glance Crosswalk and Lesson Lists. The At-A-Glance RLA and Math Crosswalk to GED® High Impact Indicators help organize lessons by GED® High Impact Indicators, College and Career Readiness (CCR) Standards and NRS Levels. The Lesson Lists were designed with the Lesson Bank user in mind, created for a quick reference for all of the lessons and have been hyperlinked for easy access.

To view either of these, simply click on the preferred tab and you will be redirected to living PDFs with all of the lessons that are currently in the Lesson Bank. (Please note that these lists are updated as new lessons are published to the lesson bank).

**At-A-Glance RLA and Math  
Crosswalks to GED® High  
Impact Indicators**

**At-A-Glance Lesson Lists**



[Get Started / At-A-Glance](#)

[Search for Lessons](#) ▾

[Submit Lessons](#) ▾

[Access Supporting Resources](#) ▾



[At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators](#)

[Home / At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators](#)

[Crosswalk for RLA to HII](#)

[Crosswalk for Math to HII](#)

[GED\(R\) High Impact Indicators](#)

[GED\(R\) Relationships Between the High Impact Indicators and Other Indicators](#)

# Getting Started

- [Get Started/At-A-Glance](#)
- [At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators](#)
- [At-A-Glance Lesson Lists](#)

# Getting Started

- [Get Started/At-A-Glance](#)
- [At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators](#)
- [At-A-Glance Lesson Lists](#)



[Get Started / At-A-Glance](#)

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[Submit Lessons](#) ▾

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[At-A-Glance Lesson Lists](#)

[Home / At-A-Glance Lesson Lists](#)

[KY Skills U Lesson At-A-Glance RLA Lesson Guide](#)

[KY Skills U Lesson At-A-Glance Math Lesson Guide](#)

[KY Skills U At-A-Glance Lesson KY Top 5 Career Clusters Guide](#)

[KY Skills U Lesson At-A-Glance Career Exploration Lesson Guide](#)

[KY Skills U Lesson At-A-Glance Money Management/Financial Literacy Guide](#)

[KY Skills U Lesson At-A-Glance Science](#)

[KY Skills U Lesson At-A-Glance Social Studies](#)

[KY Skills U Lesson At-A-Glance Soft Skills](#)

[KY Skills U Lesson At-A-Glance Student Retention and Persistence Lesson Guide](#)

# Examples of Crosswalks and At-A-Glance Lists

## Crosswalk for 2014 GED® High Impact Indicators for Reasoning through Language Arts to College and Career Readiness Standards with Connections to KY Skills U Lesson Bank

Source: <https://www.passged.com/media/pdf/educators/curriculum-blueprint.pdf>

High Impact Indicator	College and Career Readiness Standard	Correlating Lessons in Lesson Bank
R.3.1: Order sequences of events in texts. Primarily measured with literary texts.	CCRA.R.3 Analyze how and why individuals, events, and ideas develop and interact over the course of a text. RI.1.3 RI.3.3 RI.4.3 RI.8.3 RH.6-8.3 RST.6-8.3 RI.11-12.3 RH.9-10.3 RST.9-10.3	<b>ORDER SEQUENCE OF EVENTS IN INFORMATIONAL TEXTS:</b> <b>CCR Level C/NRS Level 3</b> <ul style="list-style-type: none"> <li><a href="#">Social Studies and Systems</a></li> <li><a href="#">Analyzing the Effects of Reducing, Reusing, and Recycling: Can you Make a Difference?</a> (Note: Partial alignment to steps to recycling)</li> </ul> <b>CCR Levels C-D/NRS Level 3-4</b> <ul style="list-style-type: none"> <li><a href="#">5S System of Lean Manufacturing</a></li> <li><a href="#">End of Life Care</a></li> <li><a href="#">First Things First</a></li> </ul> <b>CCR Level D/NRS Level 4</b> <ul style="list-style-type: none"> <li><a href="#">Following Multi-Step Procedures for Trade Jobs</a></li> <li><a href="#">Part 2 of Essay on a Goal Achiever: Writing the First Draft</a></li> <li><a href="#">Forklift Safety</a></li> </ul> <b>ORDER SEQUENCE OF EVENTS IN LITERARY TEXTS:</b> <b>CCR Level D/NRS Level 4</b> <ul style="list-style-type: none"> <li><a href="#">Climax on the Rainy River: Character, Setting, and Plot Devices</a></li> </ul>
R.4.1/L.4.1: Determine the meaning of words and phrases as they are used in a text, including determining connotative and	CCRA.R.4 Interpret words and phrases as they are used in a text, including determining technical, connotative, and figurative	<b>CCR Levels B-C/NRS Levels 2-3</b>

## Getting Started

- Get Started/At-A-Glance
- At-A-Glance RLA and Math Crosswalks to GED® High Impact Indicators
- At-A-Glance Lesson Lists

### KY Skills U Lesson Bank Kentucky's Top 5 Career Clusters

#### Architecture and Construction

Lesson Title	Author	Career Cluster	Math NRS Level(s)/MWOTL/ Supporting and Connecting Standards/ Components of Rigor/Mathematical Practice and Employability Standards	RLA NRS Level/CCR Standard/ Employability Standard
<a href="#">Active Listening and Lineman Interviews</a>	Beth Rudd	<ul style="list-style-type: none"> <li>Architecture and Construction</li> </ul>		<ul style="list-style-type: none"> <li>Level 4</li> <li>Reading Anchor 2</li> <li>Level D</li> <li>RST.6-8.2</li> <li>W/WHSL6-8.4</li> <li>SL.8.4 SL.8.6</li> <li>E.7, E.8, E.9</li> </ul>
<a href="#">Analyze Proportional Relationships (Scale Factors)</a>	Ashley Gootee	<ul style="list-style-type: none"> <li>Architecture and Construction</li> <li>Arts, Audio/Video Technology and Communications</li> <li>Manufacturing</li> <li>Marketing</li> <li>Transportation, Distribution, and Logistics</li> </ul>	<ul style="list-style-type: none"> <li>Level 4</li> <li>Level D Num: ratio and rate</li> <li>6.RP.3 7.RP.1</li> <li>7.G1</li> <li>Level C 6.NS.1</li> <li>Conceptual Understanding</li> <li>Procedural skill and fluency Application</li> <li>Mp.4 MP.6 MP.8</li> <li>E.6 E.7 E.9</li> </ul>	
<a href="#">Calculating Perimeter and Area of Rectangle</a>	Ashley Gootee	<ul style="list-style-type: none"> <li>Architecture and Construction</li> </ul>	<ul style="list-style-type: none"> <li>Level 4</li> </ul>	

# Getting Started

- **To Create an Account**
- To Search for a Lesson
- To Submit a Lesson
- To Review Resources

At the bottom of the Get-Started and At-A-Glance page you also have the option of creating an account, search for a lesson, submit a lesson, or review resources...“We have a tile for that!”



By clicking the “To Create and Account” tile from this page you will find a helpful information on creating an account, downloading and submitting a lesson.

# Getting Started

- To Create an Account
- **To Search for a Lesson**
- To Submit a Lesson
- To Review Resources

By clicking on the “To Search for a Lesson” tile you will be directed to the page below with step-by-step directions for searching for a lesson.

Search for a Lesson

Home / Search for a Lesson

1. In order to download a lesson, you must register for an account by clicking on “Create an Account” in the top right corner of the homepage.
2. Hover over the “Search for Lessons” tab, and choose your desired academic content area (Math, RLA, etc.), or click on “Employability” for workforce readiness lessons and units.
3. To peruse individual lessons, click “Lessons” and navigate to the domain you wish to search by clicking on the appropriate box (Reading, Writing, etc.).
4. You may preview and review lessons listed by clicking on the lesson title, or navigate to “Advanced Lesson Search,” which allows you to enter specific criteria – like a standard, NRS level, or key phrase (i.e., RI.7.1, NRS 4, “point of view” or “teamwork”).
5. Upon clicking on the lesson title, you may use the lesson in its digital form or download a PDF or .doc version for print by clicking on the icons found at the top of the page.

# Getting Started

- To Create an Account
- To Search for a Lesson
- **To Submit a Lesson**
- To Review Resources

The next tile is “To Submit a Lesson”. Once you click this tile you will be directed to the Submit a Lesson page that gives you directions on the process of submitting a lesson. Please note that you must me a KY Skills U staff member or a contracted with KY Skills U in order to submit a lesson to the Lesson Bank.

Submit a Lesson

Home / Submit a Lesson

Please note, in order to submit a lesson plan you must be a Kentucky Skills U local program staff member, or contracted personnel.

1. To submit a lesson for review, click on the “Submit Lessons” tab on the homepage, and choose “Create and Submit a Lesson.”
2. Choose either the Math or RLA template too (this is fillable, online form that generates the lesson upon submission).
3. Follow the instructions given on each screen and submit the lesson for review. Steps may be accessed in any order using the menu found on the left side of every screen. If you are unable to complete the digital template all at once, your work may be saved and submitted at a later time using the “Save and Continue” feature.
4. Upon submission of your lesson plan, you will receive email confirmation of this step. Each lesson will then be reviewed by content experts to ensure that they are relevant and appropriate to the adult learner.

# Getting Started

- To Create an Account
- To Search for a Lesson
- To Submit a Lesson
- **To Review Resources**

The last tile on this page is “To Review Resources.” Once you click on this page, you will be given brief directions of accessing resources through the “Access Supporting Resources” tab at the top of the page.

Review Resources

Home / Review Resources

There are materials provided to assist you in the process of developing a lesson plan. To review these resources, click on “Access Supporting Resources” tab on the homepage. The “Access Supporting Resources” tab houses additional tools and materials, such as links to the CCRS, Kentucky Skills U Employability Standards, guides for planning lessons, and classroom instructional resources.

Thank you for viewing Video 2. In Video 3 you will find more information for “Creating and Submitting a Lesson” to the Lesson Bank.



# VIDEO 3: CREATING AND SUBMITTING A LESSON

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# Submit a Lesson

- **Create and Submit a Lesson**
  - Math Template Tool
  - RLA Template Tool
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos

By clicking on Submit Lesson, you will use your cursor to move down and over to either “Math Template Tool” or “RLA Template Tool”. On each of these screens, the Lesson Bank provides you with information about each template, then you will find a link for each template for Math or RLA.

## Math

Welcome to Kentucky Skills U digital lesson planning templates, which were developed as a result of KY Skills U's extensive statewide efforts to implement standards-based instruction. Every lesson integrates the College and Career Readiness Standards (CCRS) for Adult Education with opportunities for students to practice and apply the skills needed to get a job and keep a job, as outlined by KY Skills U Employability Standards.

The templates are specifically designed to guide instructors in developing exemplar lessons that include the key instructional shifts that are inherent in the standards and necessary to prepare students for college and careers. Lessons accepted to the bank undergo a rigorous vetting and revision process and require more steps than most instructors generally include when planning a lesson. For this reason, KY Skills U also developed lesson planning guides for each template to provide clarification and examples of what should be addressed in each section. Lesson developers are strongly encouraged to read the information presented for any steps that may be new to them.

[Create a lesson plan with the Math Template Tool](#)

## RLA

Welcome to Kentucky Skills U digital lesson planning templates, which were developed as a result of KY Skills U's extensive statewide efforts to implement standards-based instruction. Every lesson integrates the College and Career Readiness Standards (CCRS) for Adult Education with opportunities for students to practice and apply the skills needed to get a job and keep a job, as outlined by KY Skill U's Employability Standards.

The templates are specifically designed to guide instructors in developing exemplar lessons that include the key instructional shifts that are inherent in the standards and necessary to prepare students for college and careers. Lessons accepted to the bank undergo a rigorous vetting and revision process and require more steps than most instructors generally include when planning a lesson. For this reason, KY Skills U also developed lesson planning guides for each template to provide clarification and examples of what should be addressed in each section. Lesson developers are strongly encouraged to read the information presented for any steps that may be new to them.

[Create a lesson with the RLA Template Tool](#)

# Math Template Tool

The screenshot displays the Math Template Tool interface. At the top, there is a navigation bar with tabs for months from 1/13 to 12/13. Below this is a sidebar menu with the following items:

- Mathematics Lesson Plan
- Mathematics Lesson Plan
- College and Career Readiness (CCR) Standards and Key Skills
- Skills - FOCUS (continued)
- Skills - COGNITIVE
- Skills - SOCIO
- Mathematical Practice and Employability Standards
- Materials, Vocabulary, and Technology
- Lesson Purpose and Objectives
- Pre-Teaching
- Teaching
- Post-Teaching
- Additional Information

The main content area is titled "Mathematics Lesson Plan" and includes a link to "Access the Planning Guide". It features two input fields:

- Lesson Title**: A text input field.
- Unit Title**: A text input field.

At the bottom of the interface, there are three buttons: "VIEW DRAFTS", "SAVE AND CONTINUE LATER", and "CLOSE".

## Submit a Lesson

- Create and Submit a Lesson
  - **Math Template Tool**
  - RLA Template Tool
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos

# RLA Template Tool

The screenshot displays the RLA Template Tool interface. At the top, there is a navigation bar with tabs for each month from 1/14 to 14/14. Below this is a sidebar with a list of navigation options, each with a checkbox and a link icon:

- Reasoning Through Language Arts (RLA) Lesson Plan
- Language Arts (RLA) Lesson Plan
- Reasoning Through Language Arts (RLA) Lesson Plan
- College and Career Readiness (CCR) Standards
- CCR Standards (sort)
- CCR and Employability Standards
- Textual Analysis: Key Shifts in RL Instruction
- Evidence and Knowledge
- Materials, Vocabulary, and Technology
- Lesson Purpose and Objectives
- Pre-teaching
- Teaching
- Teaching (continued)
- Post-teaching
- Additional information

The main content area contains two large input fields:

- Lesson Title**: A text input field.
- Unit Title**: A text input field.

At the bottom of the interface, there are buttons for "VIEW DIAGS", "SAVE AND CONTINUE LATER", "CLOSE", and "NEXT".

## Submit a Lesson

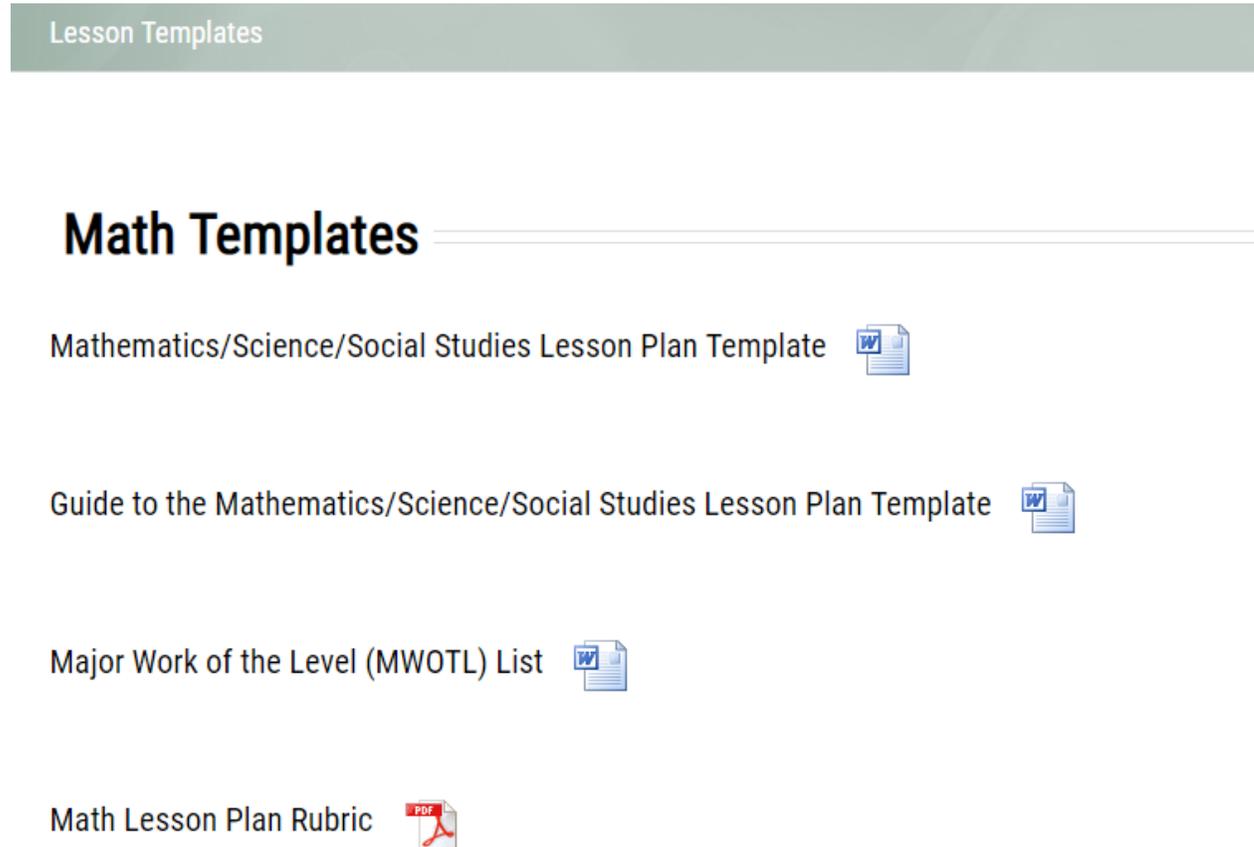
- Create and Submit a Lesson
  - Math Template Tool
  - **RLA Template Tool**
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos

# Submit a Lesson

- Create and Submit a Lesson
  - Math Template Tool
  - RLA Template Tool
- **Lesson Templates**
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos

When you click on “Lesson Templates” from the “Submit Lessons” drop-down menu you will find additional documents to support either the Math or RLA templates. These are downloadable documents added to assist with submitting a lesson. Below is a screenshot for both Math and RLA:

## Math



Lesson Templates

### Math Templates

Mathematics/Science/Social Studies Lesson Plan Template 

Guide to the Mathematics/Science/Social Studies Lesson Plan Template 

Major Work of the Level (MWOTL) List 

Math Lesson Plan Rubric 

# Submit a Lesson

- Create and Submit a Lesson
  - Math Template Tool
  - RLA Template Tool
- **Lesson Templates**
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos

## RLA

### RLA Templates

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RLA Lesson Plan Template 

Guide to the RLA/Science/Social Studies Lesson Plan Template 

Text Complexity Model 

Progression of Text-Dependent Questions 

Guide to Developing Text-Dependent 

Checklist for Evaluating Question Quality 

Text-Dependent Frames 

Promoting Volume of Reading to Build Knowledge 

Text-Dependent Question Graphic Organizer 

RLA Lesson Plan Rubric 

# Lesson Templates

## Math

 Mathematics/Science/Social Studies Lesson Location: \_\_\_\_\_

Lesson Title: \_\_\_\_\_ Unit Placement: # \_\_\_\_\_ Unit Title (Optional): \_\_\_\_\_

PK-12 Level(s): \_\_\_\_\_ Content Area(s): \_\_\_\_\_ Length of Lesson: \_\_\_\_\_

[CCP Standards for Mathematics and the Key Shifts in Mathematics Instruction](#)

<b>SHIFT 1 – FOCUS</b> <i>Major Work of the Level (MWDTL)</i>	<b>Major Work of the Level (MWDTL)</b> Indicate no more than two areas of focus.
	<b>Focus Standard(s)</b> Indicate no more than two focus standards.
	<b>Supporting Standard(s)</b> Indicate no more than three supporting standards per focus standard.
<b>SHIFT 2 – COHERENCE</b> <i>Developing learning around coherent progressions at level to level</i>	<b>Across-Level Connections</b>
	<b>Within-Level Connections</b>
<b>SHIFT 3 – RIGOR</b> <i>Pursuing conceptual understanding, procedural skill and fluency, and application—all with equal intensity</i>	<b>Conceptual Understanding</b>
	<b>Procedural Skill and Fluency</b>
	<b>Application</b>

2017 KY Skills U Mathematics Lesson Planning Template

Standards for Mathematical Practice	<a href="#">Mathematical Practices</a> Indicate no more than three practices.
Employability Standard(s)	<a href="#">Employability Standard(s)</a> Indicate no more than three standards.
Materials	
Key Vocabulary	
Use of Technology	
Lesson Purpose	
Lesson Objective(s)	At the end of this lesson, students will be able to:
Student Target	"I can..."
Assessing Mastery of the Objective(s)	By the end of this lesson, the students will be able to _____ as evidenced by _____

2017 KY Skills U Mathematics Lesson Planning Template

# Submit a Lesson

- Create and Submit a Lesson
  - Math Template Tool
  - RLA Template Tool
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos

<b>Pre-Instruction</b>  <b>Teaching</b>  <b>Post-</b>	<b>Introduction and Explanation</b>	
	<b>Instructional Delivery</b>	
	<b>Guided Practice</b>  <b>Independent Practice</b>	
	<b>Reflection, Closure, and Connection</b>	

\_\_\_\_\_  
 Instructor County Email

2017 KY Skills U Mathematics Lesson Planning Template

# Lesson Templates

## RLA

# Submit a Lesson

- Create and Submit a Lesson
  - Math Template Tool
  - RLA Template Tool
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos


**RLA/Science/Social Studies Lesson Planning Template** Location: \_\_\_\_\_

**Lesson Title:** \_\_\_\_\_ **Unit Title (Optional):** \_\_\_\_\_ **Unit Placement:** # \_\_\_\_\_

<b>Standards</b>			
Level/CCR Anchor Standard Level/Specific Standard Supporting/CCR Standards Level/Specific Standard Depth/Quality Standard(s)			
<b>Learning Objectives</b>			
Student Learning Objectives (SLOs)			
<b>Key Skills/Competency</b>	<b>Reading</b>	Reading Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Writing</b>	Writing Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Speaking/Listening</b>	Speaking/Listening Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Thinking/Problem Solving</b>	Thinking/Problem Solving Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	

2017-18 6th-12th Grade Lesson Plan Template for Reading through Language Arts

<b>Key Skills/Competency</b>	<b>Reading</b>	Reading Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Writing</b>	Writing Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Speaking/Listening</b>	Speaking/Listening Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Thinking/Problem Solving</b>	Thinking/Problem Solving Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	

2017-18 6th-12th Grade Lesson Plan Template for Reading through Language Arts

<b>Key Skills/Competency</b>	<b>Reading</b>	Reading Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Writing</b>	Writing Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Speaking/Listening</b>	Speaking/Listening Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	
	<b>Thinking/Problem Solving</b>	Thinking/Problem Solving Proficiency Rating (P-6/HS): _____ Level: _____ and/MLA level: _____	

2017-18 6th-12th Grade Lesson Plan Template for Reading through Language Arts

<b>Explanation</b>	
<b>Delivery</b>	Test-dependent questions and/or writing prompts for Instructional Delivery Exit
<b>Student Practice</b>	Test-dependent questions and/or writing prompts for Student Practice Exit
<b>Independent Practice</b>	Test-dependent questions and/or writing prompts for Independent Practice Exit
<b>Assessment, Closure, &amp; Connection</b>	

2017-18 6th-12th Grade Lesson Plan Template for Reading through Language Arts

Under the Unit Template tab you will find downloadable RLA and Math Unit Template documents. Below are examples of each.

RLA

**KENTUCKY SKILLS**

RLA/Science/Social Studies Lesson Planning Template Location: \_\_\_\_\_

Lesson Title: \_\_\_\_\_ Unit Title (Optional): \_\_\_\_\_ Unit Placement: # \_\_\_\_\_

WCS Level(s): \_\_\_\_\_ Content Area(s): \_\_\_\_\_ Length of Lesson: \_\_\_\_\_

Lead CCR Anchor Standard \_\_\_\_\_

Lead CCR Lead Specific Standard \_\_\_\_\_

Supporting CCR Standards \_\_\_\_\_

Employability Standard(s): \_\_\_\_\_

Qualitative Analysis: [Key Shifts](#)

Key Shift #1 Complexity	Text	Reading (Narrative, L exia, or ATOS) and SRS Level	For each characteristic below, provide a single, one-or-two-sentence description for each qualitative factor.
	Meaning/Purpose		
	Text Structure		
	Complexity Rating		

2017 CC Skills: RLA/Science/Social Studies Lesson Planning Template

Teacher Tools Considerations	Meaning/Purpose	
	Text	
	Text Structure	
	Language Features	
	Knowledge Demands	
Key Shift #2 Evidence	In what ways did the qualitative analysis of the text guide the text-based questions and writing prompts?	
Key Shift #3 Building Knowledge	In what content area or around what topic does the text collection build knowledge?	
Additional Materials		
Key Vocabulary		
Use of Technology		
Lesson Purpose	Why is this topic important to the lesson?	
Lesson Objectives	At the end of this lesson, students will be able to:	
Student Target	"I can..."	
Assessing Mastery of the Objectives	By the end of this lesson, the students will be able to _____ (inserting Target) as evidenced by _____ (performance of Understanding).	

2017 CC Skills: Lesson Plan Template for Reasoning through Language Arts

Teacher Tools Considerations	Language Features		
	Text		
	Text Structure		
	Knowledge Demands		
Key Shift #1 Complexity	Text	Reading (Narrative, L exia, or ATOS) and SRS Level	For each characteristic below, provide a single, one-or-two-sentence description for each qualitative factor.
	Meaning/Purpose		
	Text Structure		
	Complexity Rating		
Teacher Tools Considerations	Language Features		
	Text		
	Text Structure		
	Knowledge Demands		
Key Shift #2 Complexity	Text	Reading (Narrative, L exia, or ATOS) and SRS Level	For each characteristic below, provide a single, one-or-two-sentence description for each qualitative factor.
	Meaning/Purpose		
	Text Structure		
	Complexity Rating		
Teacher Tools Considerations	Language Features		
	Text		
	Text Structure		
	Knowledge Demands		

2017 CC Skills: Lesson Plan Template for Reasoning through Language Arts

Instructional Delivery	Introduction and Exploration	
	Text (and): Text-dependent questions and/or writing prompts for Instructional Delivery Text.	
Guided Practice	Text (and): Text-dependent questions and/or writing prompts for Guided Practice Text.	
	Text (and): Text-dependent questions and/or writing prompts for Independent Practice Text.	
Reflection, Closure, & Connection	Text (and): Text-dependent questions and/or writing prompts for Independent Practice Text.	

2017 CC Skills: Lesson Plan Template for Reasoning through Language Arts

# Submit a Lesson

- Create and Submit a Lesson
  - Math Template Tool
  - RLA Template Tool
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- Teaching Videos
  - RLA Teaching Videos
  - Math Teaching Videos



To view the Teaching Videos scroll over to Submit Lessons then hover over to Teaching Videos, once you click on that you will be directed to the screen below. You will click on either the “RLA Teaching Videos” to view RLA teaching videos or click on “Math Teaching Videos” to view Math teaching videos.

## Submit a Lesson

- Create and Submit a Lesson
  - Math Template Tool
  - RLA Template Tool
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- **Teaching Videos**
  - RLA Teaching Videos
  - Math Teaching Videos

Teaching Videos

RLA Teaching Videos

Math Teaching Videos

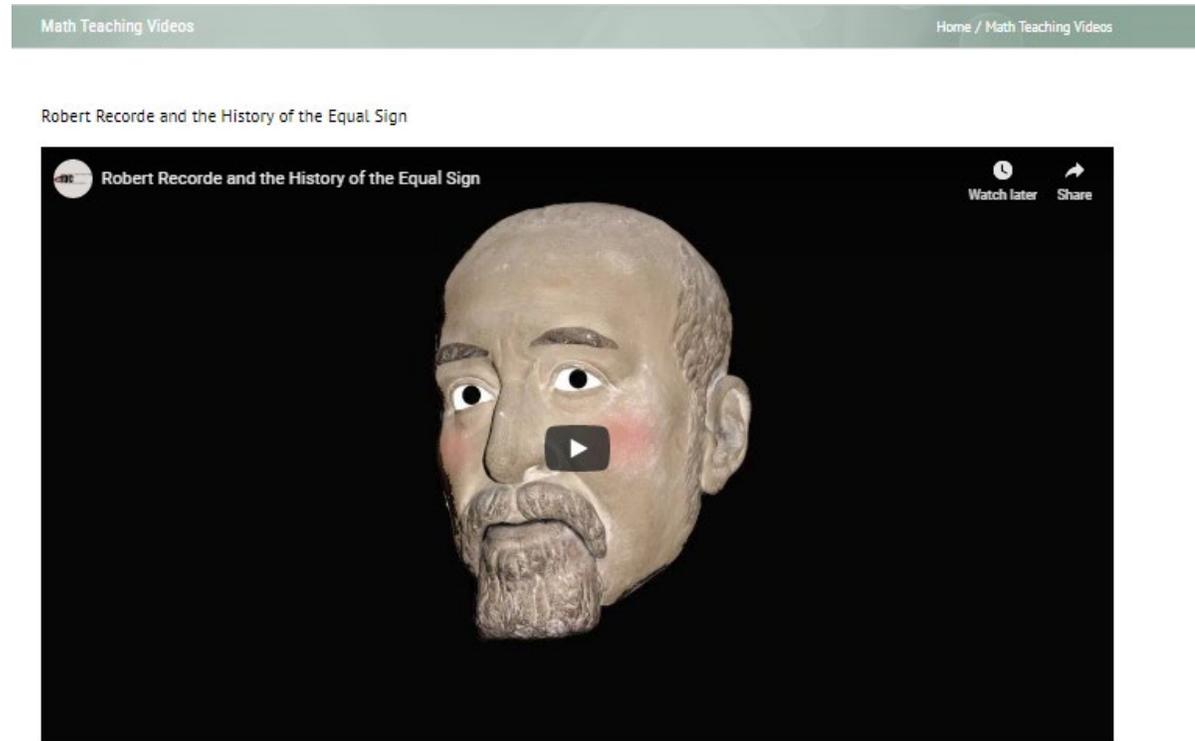
## RLA Teaching Video Links

Please click link to access these great RLA teaching video resources.

<https://proliteracy.org/Resources/Blog/Article/249/Why-We-Created-the-How-to-Write-a-Great-GED-Extended-Response-Video-Series>

<https://lincs.ed.gov/state-resources/federal-initiatives/college-career-readiness/ela/video>

## Math Teaching Video Links



## Submit a Lesson

- Create and Submit a Lesson
  - Math Template Tool
  - RLA Template Tool
- Lesson Templates
- Unit Templates
  - RLA Unit Template
  - Math Unit Template
- **Teaching Videos**
  - RLA Teaching Videos
  - Math Teaching Videos



We hope that you are becoming more familiar with the Lesson Bank after completing Video 3, please continue to view Video 4 for more information on “Supporting Resources” in the Lesson Bank.

# VIDEO 4: SUPPORTING RESOURCES

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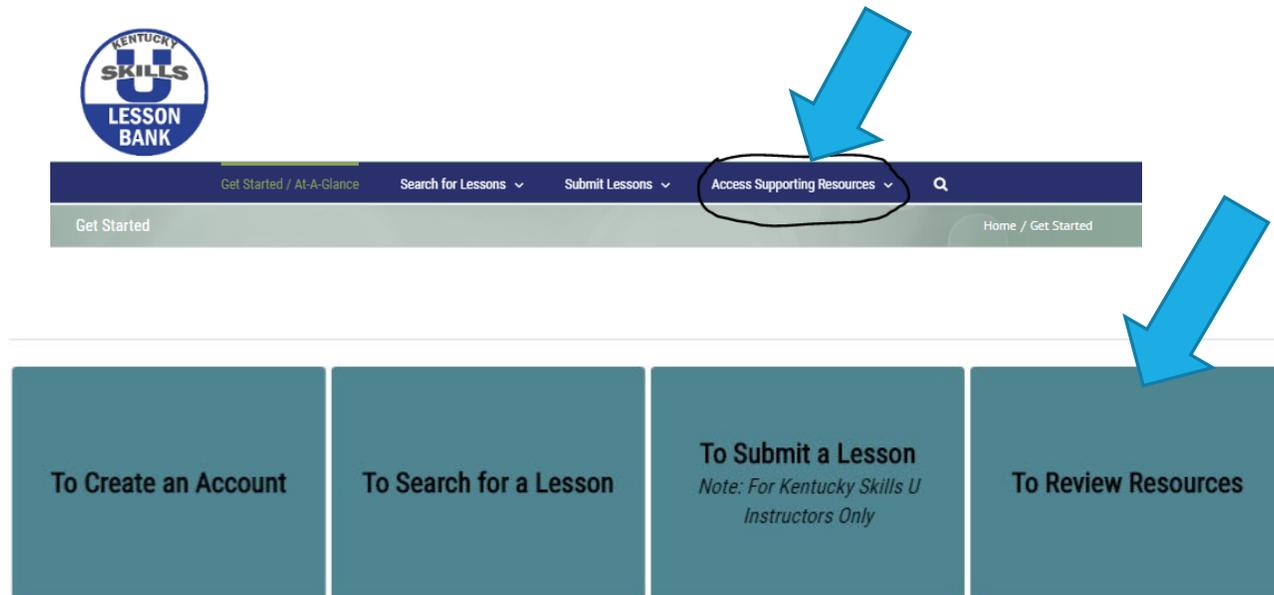


# Access Supporting Resources

- Key Instructional Shifts
- College and Career Readiness Standards
- Kentucky Skills U Employability Standards
- ELP Standards
- Research/Articles
- Additional Resources

The Access Supporting Page will be the last section in the Lesson Bank. Under this tab you will find supporting and downloadable documents for Key Instructional Shifts for Math and RLA, College and Career Readiness Standards, Kentucky Skills U Employability Standards, ELP Standards, Research/Articles, and Additional Resources.

You can access the supporting resources by clicking at the top on “Access Supporting Resources” or by clicking on the “To Review Resources” tile from the “Get Started/At-a-Glance” page.



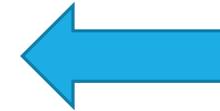
# Access Supporting Resources

- **Key Instructional Shifts**
- College and Career Readiness Standards
- Kentucky Skills U Employability Standards
- ELP Standards
- Research/Articles
- Additional Resources

The Key Instructional Shifts page contains Key Shifts in the CCR Standards for Math and Key Shifts in the ELA/Literacy Foundational Units, CCR Standards for Math and ELA/Literacy Foundational Units, and What's In and What's Out.

## Key Instructional Shifts

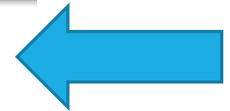
Key Shifts in the CCR Standards for Mathematics



CCR Standards: Mathematical Foundational Units



Key Shifts in the English Language Arts and Literacy Standards



CCR Standards: ELA/Literacy Foundational Units



What's In and What's Out



# Access Supporting Resources

- Key Instructional Shifts
- **College and Career Readiness Standards**
- Kentucky Skills U Employability Standards
- ELP Standards
- Research/Articles
- Additional Resources

The College and Career Standards are the basis for the National Reporting System (NRS) Function Level Descriptors. To view the College and Career Readiness Standards under the “Access Supporting Resources” tab, scroll over to “Access Supporting Resources”, roll down to College and Career Readiness Standards. You will then be directed to College and Career Readiness Standards page. From there you can choose to view either the College and Career Readiness RLA or Math Standards PDF documents.

## College & Career Readiness Standards

CCR Standards: Math Content Progressions



CCR Standards: ELA Literacy



# Access Supporting Resources

- Key Instructional Shifts
- College and Career Readiness Standards
- **Kentucky Skills U Employability Standards**
- ELP Standards
- Research/Articles
- Additional Resources

The Kentucky Skills U Employability Standards are derived from listening to employers and adult education instructors, and referencing national leaders in workplace preparation including Comprehensive Adult Student Assessment Systems ([CASAS](#)) Competencies and Equipped For the Future (EFF), among others. Extensive research and vetting contributed to this concise and concrete list of skills. The standards are written as stand-alone statements describing skills the employable adult should possess in order to be successful in the workplace. To view, hover over “Access Supporting Resources,” then scroll down to “Kentucky Skills U Employability Standards.” Click on “KY Skills U Employability Standards” link to view. The Standards are also on the following slide.

Kentucky Skills U Employability Standards

Kentucky Skills U Employability Standards and Implementation Guide

[KY Skills U Employability Standards](#)



# Access Supporting Resources

- Key Instructional Shifts
- College and Career Readiness Standards
- **Kentucky Skills U  
Employability Standards**
- ELP Standards
- Research/Articles
- Additional Resources

 <b>EMPLOYABILITY STANDARDS</b>	
<b>The employable adult should be able to:</b>	
<b>E.1</b>	Effectively contribute to a team through cooperation, leadership, and giving and accepting critical feedback to work toward a common goal.
<b>E.2</b>	Utilize workplace tools and technologies to communicate effectively (e.g., memos/e-mails, basic computer programs, phone systems).
<b>E.3</b>	Model compliance of workplace policies and procedures.
<b>E.4</b>	Utilize and support workplace organizational structures (e.g., company departments, corporate goals, chain of command).
<b>E.5</b>	Utilize resources responsibly.
<b>E.6</b>	Identify and effectively use skills and materials needed for a particular task.
<b>E.7</b>	Accurately analyze information and respond appropriately.
<b>E.8</b>	Interact with others in a professional manner.
<b>E.9</b>	Analyze self-performance to better understand strengths and areas for improvement.
<b>E.10</b>	Seek out opportunities for advancement and improvement of personal skills and abilities.

# Access Supporting Resources

- Key Instructional Shifts
- College and Career Readiness Standards
- Kentucky Skills U Employability Standards
- **ELP Standards**
- Research/Articles
- Additional Resources

In response to the Workforce Innovation and Opportunity Act (WIOA), the English Language Proficiency (ELP) Standards for Adult Education address the high demand for educational equity, access, and rigor for English language learners (ELLs). By adopting these standards, adult education is pursuing the goal that all adult learners are adequately prepared for careers and postsecondary education. To view the ELP Standards for Adult Education click on “Access Supporting Resources,” then scroll down to “ELP Standards”, click on the PDF image.

English Language Proficiency Standards for Adult Education

Home

**English Language Proficiency (ELP) Standards for Adult Education**



# Access Supporting Resources

- Key Instructional Shifts
- College and Career Readiness Standards
- Kentucky Skills U Employability Standards
- ELP Standards
- **Research/Articles**
- Additional Resources

The Lesson Bank is home to several articles for Mathematics, RLA, and Employability. To view any of these articles, from the “Access Supporting Resource” tab, scroll down to “Research/Articles”, then make your selection.

## Mathematics

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Mathematics Teaching for Understanding 

Algebraic Thinking in Adult Education 

Vanhiele Theory of Geometric Reasoning 

## Reasoning through Language Arts

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Close Look at Close Reading: Text Complexity 

Annotation: Noting Evidence for Later Use 

Asking Questions That Prompt Discussion 

A Guide to Creating Text Dependent Questions for Close Analytic Reading 

Text-Dependent Questions 

## Employability

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Kentucky's Workforce Challenges 

The Role of Education in Building Soft Skills 

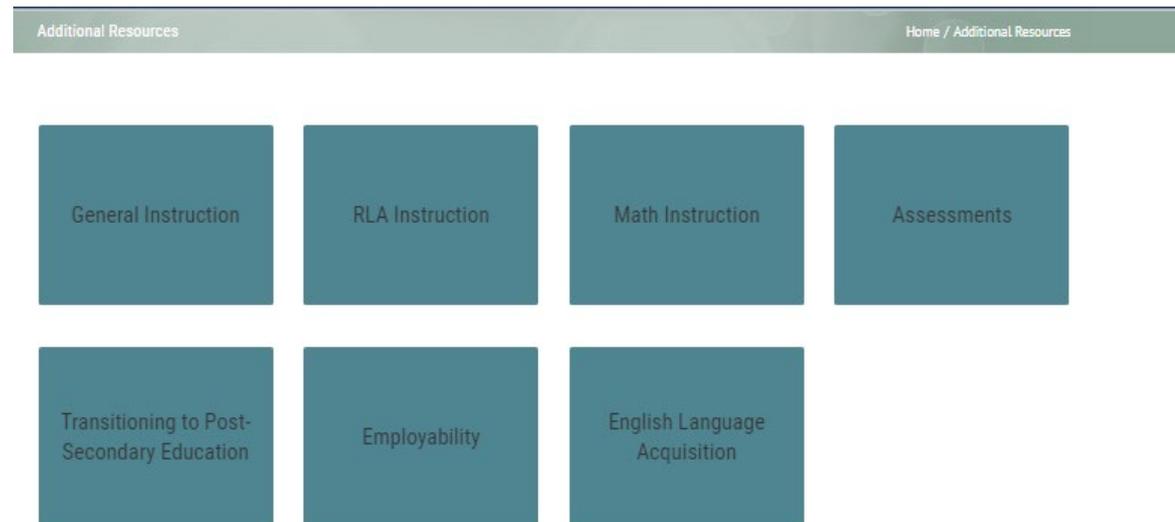
# Access Supporting Resources

- Key Instructional Shifts
- College and Career Readiness Standards
- Kentucky Skills U Employability Standards
- ELP Standards
- Research/Articles
- **Additional Resources**

The last section in the Lesson Bank is the “Additional Resources” tab. The Additional Resources page include the following additional information tiles:

- General Instruction
- RLA Instruction
- Math Instruction
- Assessments
- Transitioning to Post-Secondary Education
- Employability
- English Language Acquisition

To view any tile, simply place cursor on appropriate tile then click.



# Access Supporting Resources

- **Additional Resources**
  - General Instruction
  - RLA Instruction
  - Math Instruction
  - Assessments
  - Transitioning to Post-Secondary Education
  - Employability
  - English Language Acquisition

The “General Instruction” Tile houses the “Old vs. New NRS Function Levels, a link to PBS Learning Media, and a link to KY Skills’ U video playlist.

**Old vs. New NRS Functional Levels** 



**PBS LearningMedia™**

Lessons complete with free media spanning multiple subjects for preschool through 12th grade.



KY Skills U video playlist

# Access Supporting Resources

- **Additional Resources**

- General Instruction
- **RLA Instruction**
- Math Instruction
- Assessments
- Transitioning to Post-Secondary Education
- Employability
- English Language Acquisition

Under the “RLA Instruction” tile you will find links to KY Skills U for educators, Common Core Standards, and the GED® and GED® Testing Service.

## Additional Resources – RLA Instruction

### **KY Skills U**

<http://kyae.ky.gov/educators/ccrsbi/index.html>

### **Common Core Standards**

[http://www.corestandards.org/wp-content/uploads/ELA\\_Standards1.pdf](http://www.corestandards.org/wp-content/uploads/ELA_Standards1.pdf)

### **GED® and GED® Testing Service**

<https://www.gedtestingservice.com/uploads/files/652b969a13a0126c909facc5aa166363.pdf>

# Access Supporting Resources

- **Additional Resources**
  - General Instruction
  - RLA Instruction
  - **Math Instruction**
  - Assessments
  - Transitioning to Post-Secondary Education
  - Employability
  - English Language Acquisitions

The “Additional Resources” for Math Instruction include PDFs containing Mathematical Practices, Mathematical Practices Posters, and Mathematical Practices Bookmarks.

## Additional Resources – Math Instruction

Mathematical Practices 

Mathematical Practices Posters 

Mathematical Practices Bookmarks 

# Access Supporting Resources

- **Additional Resources**
  - General Instruction
  - RLA Instruction
  - Math Instruction
  - **Assessments**
  - Transitioning to Post-Secondary Education
  - Employability
  - English Language Acquisition

Under the “Assessments” tile you will find a link to the GED® Crosswalk- College and Career Readiness standards and a link to the TABE Test of Adult Basic Education.



# Access Supporting Resources

- **Additional Resources**
  - General Instruction
  - RLA Instruction
  - Math Instruction
  - Assessments
  - **Transitioning to Post-Secondary Education**
  - Employability
  - English Language Acquisition

The “Additional Resources” page contains a tile that allows you to find more information about transitioning your students to Post-Secondary Education. To view more information, from the “Access Supporting Resources” page, simply click on the “Transitioning to Post-Secondary Education” tile for the link.



[https://aoky.kctcs.edu/future\\_students/how\\_to\\_get\\_started.aspx](https://aoky.kctcs.edu/future_students/how_to_get_started.aspx)

# Access Supporting Resources

- **Additional Resources**
  - General Instruction
  - RLA Instruction
  - Math Instruction
  - Assessments
  - Transitioning to Post-Secondary Education
  - **Employability**
  - English Language Acquisition

To find out about additional Employability resources, click on the “Employability” tile. Under this tile you will find more information about Soft Skills White Paper (an informative report from WIN on Soft Skills), the Employability Skills Framework, and the SCANS Skills Assessment.

## Additional Resources: Employability

**Soft Skills White Paper** 

**Employability Skills Framework** 

**SCANS Skills Assessment** 

# Access Supporting Resources

- **Additional Resources**
  - General Instruction
  - RLA Instruction
  - Math Instruction
  - Assessments
  - Transitioning to Post-Secondary Education
  - Employability
  - **English Language Acquisition**

The ELP Standards that are under the “Access Supporting Resources” are also found under this tile. To view simply click on the PDF icon.

English Language Proficiency Standards for Adult Education

**English Language Proficiency (ELP) Standards for Adult Education**





This concludes the videos for the Lesson Bank. We greatly appreciate you utilizing the Lesson Bank as a resource for your adult education classroom. Please remember that we are always adding new lessons and welcome your comments and feedback. Contact us anytime!